



REQUEST FOR BID – A/C UNITS

SOUTHWEST AREA REGIONAL
TRANSIT DISTRICT

DEADLINE: September 25, 2020 2:30 PM CST

Request for Bid

The Southwest Area Regional Transit District (SWART) is performing a competitive procurement for the replacement and/or installation of new air conditioning units and related equipment and parts located at 713 East Main Street in Uvalde, Texas and 123 W. Zavala Street in Crystal City, Texas.

SECTION 1: SCOPE OF WORK AND BID ITEMS

ITEM	DESCRIPTION	Warranty
1	Uvalde Area 1: Front/Lobby -Installation of HVAC system -5-ton commercial unit (roof top) -3 phase R-410A -New T-STAT	5-year parts warranty 1-year labor warranty
2	Uvalde Area 2: Server Area -Installation of a new 15,000 BTU (mini-split) -R-410 A High Efficiency	5-year parts warranty 1-year labor warranty
3	Uvalde Area 3: Main Office Building -Install of HVAC system -3-ton commercial unit (roof top) -5-ton heat pump HVAC system	5-year parts warranty 1-year labor warranty
4	Uvalde Area 4: Lease Building -Replace 1-ton Heat Pump -R-410 A, New T-STAT -Installation HVAC System -4-ton commercial (roof-top) -3 phase R-410A	5-year parts warranty 1-year labor warranty
6	Crystal City Area 1: -Install & upgrade 5-ton unit -Add 3 supply air vents too main offices -Add new T-STAT -Add new filter base	5-year parts warranty 1-year labor warranty

Please call Cynthia Rodriguez to set up a time to perform a walk thru of the proposed area.

830-278-4155 x 3006

Or 830-900-9928

All areas to include:

- Bid prices should include all licensing/permit processing, public postings, Engineering Drawings if applicable for all area, materials, labor, travel/site visits costs, delivery, use of machinery required for completion of the project,

installments, and warranty.

- Analyze existing site conditions to determine/verify access availability for site installation machinery equipment needed:
 - Machinery access
 - Installation
 - Current Insurance Limits
 - Required Permits
 - Clean Up

Note: All pricing must include delivery costs, storage costs (if applicable), warranty costs, and installment costs where applicable.

Payment Terms: SWART is a tax exempt political sub-division of the State of Texas. Payment will be made upon completion of the project and final inspection by SWART and the Texas Department of Transportation. Down payments requests will not be garnered.

SECTION 2: REQUEST FOR BID INFORMATION & REQUIREMENTS

1. SWART reserves the right to accept or decline bids based on pricing, delivery timeframe, warranty, and installation timeframe.
2. Request for Proposals are due Friday September 25, 2020 at 2:30 PM CST.
3. Request for Bid Sheet must be filled out in its entirety, include a signature, and separately attach brochures, drawings, etc.
4. DBE/HUB Certifications must be submitted with the bid.
5. The Texas Department of Transportation Form PTN-130 will be required to be submitted.
6. Item brochures, flyers, and printed material are highly advised.
7. Request for Bids and any supporting documents must be packaged in a sealed envelope with vendor name written/printed on the front. Label package with "A-C UNITS BID PROPOSAL".
8. Request for Bids are to be submitted to:

Sarah Hidalgo-Cook, CCTM
General Manager
713 East Main Street
Uvalde, Texas 78801

9. SWART intends to open bids at 4:30 P.M. on Friday, September 25, 2020.

10. Award to the successful bidder will be contingent upon approval by the SWART Board of Directors and the Texas Department of Transportation Public Transportation Division.
11. The successful bidder is required to adhere to the U.S. Department of Labor's Davis Bacon Act in regards to prevailing wages and provide SWART with prevailing wage reports as required. Information pertaining to the Davis Bacon Act can be found at <https://www.dol.gov/whd/govcontracts/dbra.htm>.
12. A final invoice with approved bid price for the entire project is due upon delivery and/or installation of the items.
13. Payment will be within 60 days of the delivery and/or installment of the items and contingent upon the final inspection/review by SWART and the Texas Department of Transportation Public Transportation Division to ensure that all Request for Bid and Contract Agreement specifications have been met.
14. Payment will be in the form of a two party check from the State of Texas in the name of SWART and the successful bidder.

For more information or clarification of the Request for Proposal, please contact:

Sarah Hidalgo-Cook, CCTM
General Manager
830-278-4155 ext. 3009
830-900-9929 cell
scCook@paseoswart.org

BID SHEET

Date	
Company Name	
Person Submitting Bid	
Title	
Telephone Number	
Email Address	
Mailing Address	

Description	Completion Timeframe	Warranty/Pertinent Information	Cost
Uvalde Area 1: Front/Lobby -Installation of HVAC system -5-ton commercial unit (roof top) -3 phase R-410A -New T-STAT			
Uvalde Area 2: Server Area -Installation of a new 15,000 BTU (mini-split) -R-410 A High Efficiency			
Uvalde Area 3: Main Office Building -Install of HVAC system -3-ton commercial unit (roof top) -5-ton heat pump HVAC system			
Uvalde Area 4: Lease Building -Replace 1-ton Heat Pump -R-410 A, New T-STAT -Installation HVAC System -4-ton commercial (roof-top) -3 phase R-410A			
Crystal City Area 1: -Install & upgrade 5-ton unit			

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-Add 3 supply air vents too main offices -Add new T-STAT -Add new filter base			
Other: (include itemized sheet attached)			
TOTAL			

Note: Add additional pages if needed. Please fit only what is allowed on this form.

I understand and agree to the following:

- Bid prices are final.
- Bid prices are certified for 120 days.
- Bid prices include all required items and actions listed in the Request for Bid proposal.
- If awarded, payment is contingent upon meeting all stipulation of Request for Bid Proposal.

Print Name

Signature